

Information Sheet 2024-2025 Nebrija University, Madrid, Spain

Complete Name of the Institution	Universidad Nebrija		
ERASMUS+ Code	E MADRID12		
Website	www.nebrija.com		
Contact Information	Office of International Affairs, Universidad Nebrija, Madrid-Princesa Campus, Calle Santa Cruz de Marcenado, 27, 28015, Madrid, España <ul style="list-style-type: none"> • Emails: incoming@nebrija.es, erasmus@nebrija.es, outgoing@nebrija.es • Telephone: +34 91 452 11 03 		
INFORMATION FOR INCOMING EXCHANGE AND STUDY ABROAD STUDENTS			
Página Web	En Español: http://www.nebrija.com/programas-internacionales/universidad-nebrija/index.php En Inglés: http://www.nebrija.com/programas-internacionales/study-abroad-madrid-spain/index.php		
Contacts	Ana Keller Director <i>All exchange agreements and supervision, akeller@nebrija.es</i> +34 91 452 11 01 Ext. # 4214	Iván Wong Incoming Coordinator <i>Incoming Student Mobility incoming@nebrija.es</i> +34 91 452 11 01 Ext. # 4218	Itziar Herrera Incoming Coordinator <i>Incoming Student Mobility incoming@nebrija.es</i> +34 91 452 11 03 Ext. # 5797
	Paola Vázquez Outgoing Coordinator International <i>Outgoing non-European Student Mobility, outgoing@nebrija.es</i> +34 91 452 11 01 Ext. # 4217	Rafael Bernabeu Coordinador Outgoing Erasmus+ <i>Outgoing European Student Mobility, erasmus@nebrija.es</i> +34 91 452 11 01 Ext. # 4221	Javier Valero Outgoing Coordinator <i>Outgoing Student Mobility outgoing@nebrija.es</i> +34 91 452 11 01 Ext. # 4221
Nomination and Documentation Deadlines	In Spanish: http://www.nebrija.com/programas-internacionales/pdf/inscripcion.pdf In English: http://www.nebrija.com/programas-internacionales/pdf/application-form.pdf Fall semester (September to December/January) or full year: Start of nomination period: March 15 End of nomination period: April 30 Deadline to hand in documentation: May 15 Spring semester (January or February, depending on programme, to May / June): Start of nomination period: September 15 End of nomination period: October 30 Deadline to hand in documentation: November 15 * IMPORTANT: The deadlines to request <u>extensions</u> for existing students are the same as the nomination deadlines corresponding to the desired period *		
Required documentation	It is necessary to send the following documentation to incoming@nebrija.es : 1. Filled application form 2. Photocopy of passport 3. Photocopy of transcript history of home university studies 4. Certificate of B2-level Spanish ability to study subjects taught in Spanish, or similar B2 certificate in English for students who wish to take any classes taught in English. In both cases this is a requirement <u>only for students who are non-native in these languages</u> . 5. Photocopy of medical insurance valid in Spain		
Payment Methods	Paying students in the <u>Integrated Programs</u> would generally need to use the Flywire service to pay for their tuition (remember that exchange students are exempt). Paying students in the <u>Hispanic Studies Program</u> or in <u>Spanish PLUS*</u> , or who wish to contract housing with a local family or in one of our official Residences may need to pay by credit card or by bank transfer. *NOTE: No partner institution discount can be applied to the Spanish PLUS program.		

<p>Semester Dates (including exams)</p>	<p>Autumn Semester 2024-2025: Integrated Programmes: Sept. 9* – Jan 31 * First year and all PICC courses will start one week later, on <u>Sept. 16</u> Hispanic Studies Programme: Sept. 16 –Dec. 19</p>	<p>Spring Semester 2024-2025: Integrated Programmes: Feb 3* – June 27* * Education courses have different start and end dates according to the academic year of the course, see the full calendar Hispanic Studies Programme: Feb 5 – May 23</p>
<p>Orientation Sessions</p>	<p>Autumn Semester 2024-2025: Integrated Programmes: Sept. 5 Hispanic Studies Programme: Sept. 15 or 16</p>	<p>Spring Semester 2024-2025: Integrated Programmes: Jan 30 Hispanic Studies Programme: Feb. 4 or 5</p>
<p>Course Listings and Descriptions</p>	<p>Integrated Programmes: See the following for the authorised course listings linked to each degree in its relevant Integrated Program: https://www.nebrija.com/en/international-programmes/study-abroad-madrid-spain/internacional-term.php.</p> <p>In general, final timetables and class codes can only be seen during the <u>self-enrollment</u> process, which normally takes place one month before the start of the semester.</p> <p>Hispanic Studies Programme: Available online only in case of not being able to travel to Madrid, please write to incoming@nebrija.es for more information. Final timetables and class codes each semester are provided to students directly by the personnel from the Hispanic Studies Center, one or two weeks before the start of studies.</p>	
<p>Other Helpful Information</p>	<p>General Visa Information: https://www.nebrija.com/en/international-programmes/study-abroad-madrid-spain/visa.php General Health Insurance Information: http://www.nebrija.com/programas-internacionales/study-abroad-madrid-spain/health-insurance.php</p> <p>Important: The Office of Internacional Mobility will not be responsible for <u>delays</u> in the processing of student visas. For this reason, we strongly recommend that affected students request an appointment with the Spanish Consulate closest to where they live <u>as soon as they have sent us their complete documentation</u>.</p>	
<p>Languages of Instruction</p>	<p>Mainly in Spanish; with a selection of subjects available in English. A minimum level of B2 (according to the CEFR) is required to study in Spanish in the following Integrated Programs:</p> <ul style="list-style-type: none"> ✓ Communication and Arts (PICC) ✓ Higher Polytechnic School (PIEPS) ✓ Life and Nature Sciences (PIVN) <p>As of 2023-2024, it will be possible to compose enrollments 100% <u>in English</u> in the following Integrated Programs, <u>depending on the needs of the home study plan of the student</u>:</p> <ul style="list-style-type: none"> ✓ Social Sciences (PICS) ✓ Languages and Education (PIEL) <p>No minimum level of Spanish is required for the Hispanic Studies Program.</p>	
<p>Programme Information and Course Selection</p>	<p>Students must choose one of the following Integrated Programmes:</p> <ul style="list-style-type: none"> ✓ Social Sciences (PICS) ✓ Communication Sciences (PICC) ✓ Polytechnic School (PIEPS) ✓ Life and Nature Sciences (PIVN) ✓ Languages and Education (PIEL) <p><u>Or</u>, they may choose to participate in the Hispanic Studies Programme (PEH). Students may only choose courses from within the same programme. Please see our Application Form for more information.</p>	
<p>Campuses of Nebrija</p>	<ul style="list-style-type: none"> ✓ Princesa Campus (PICS, PIEPS) at Sta. Cruz de Marcenado, 27 ✓ Arturo Soria Campus (PIEL) at Calle Asura, 90 ✓ La Berzosa Campus (PIVN) at Calle Hostal, S/N, Hoyo de Manzanares ✓ Vallehermoso Campus (PICC) at Paseo de San Francisco de Sales, 48 	
<p>About our teaching methodology</p>	<p>Teaching at Nebrija requires physical presence on campus, although it could also be completed with virtual material on the Blackboard Ultra platform. This also implies <u>physical attendance for exams</u> and other academic obligations.</p>	

ADDITIONAL INFORMATION		
<p>Optional Preparatory Spanish Course Information *</p> <p><small>*Only for students studying PEH or PSP programmes</small></p>	<p>Hispanic Studies Programme Preparatory Spanish course: 2 Sept. – 13 Sept.</p> <p>Cost: 420€ + 75€ administration fee Credits Awarded: 6 ECTS</p>	<p>Hispanic Studies Programme Preparatory Spanish course: 8 January – 4 February</p> <p>Cost: 820€ + 75€ administration fee Credits Awarded: 12 ECTS</p>
<p>Other Fees</p>	<p>Students are responsible for all typical non-tuition expenses (personal expenses, housing, textbooks, etc.).</p>	
<p>Accommodation Options</p>	<p>International students can choose one of the following options:</p> <ul style="list-style-type: none"> Stay with a Spanish <u>host family</u> (half board or full board), organized by Nebrija University under the HomeStay program. Please contact Ms. M^a Paz Cantalapiedra Toribio (mcantalt@nebrija.es) for more information. Nebrija's new <u>official Residence</u> service reserved especially for international students 30 minutes' away from Princesa. For first semester stays, reservations can be requested as of the 15th of May. For more information, visit their official page at https://www.nebrija.com/en/students-residences/students-accommodations/arturo-soria/, or contact them at residencias@nebrija.es for reservations. <p>Accommodation in an apartment, rented room, etc. (student's responsibility). The International Mobility Office can share trusted portals and resources to help in the search.</p>	
<p>Local Airport</p>	<p>Adolfo Suárez Madrid-Barajas International Airport (Airport code: MAD)</p>	
<p>Approximate Cost of Living</p>	<p>Accommodation: Varies widely:</p> <ul style="list-style-type: none"> A rented room in the city can average 460€/month (utilities not included), whereas a rented studio apartment can be 800€/month HomeStay with a family (arranged through the University) during 2023-2024 will be <u>960€/month</u> for half room and board; full room and board will be <u>1.125€/month</u>. There may be limited spots at our Residence Halls, their pricing ranges from <u>1040€/ month</u> to <u>1445€/ month</u>. <p>Study materials/books: Depends on the programme. In the Hispanic Studies Programme, students may spend an average of 45€ per course, for example. In an Integrated Programme, students may spend 30€ per semester.</p> <p>Food/drink: At the discretion of the student. Average prices for meals at restaurants are breakfast, 3-5€; lunch, 12-15€; dinner, 10-15€. What students spend on groceries varies widely.</p> <p>Transportation: Monthly pass prices on the Metro de Madrid Web site: https://www.metromadrid.es/en/travel-in-the-metro/fares-and-tickets/tickets#panel2.</p> <p>Students under the age of 25 may apply for a pass that covers all zones for 20€ each month - https://www.comunidad.madrid/servicios/transporte/abono-joven-todo-madrid-tu-alcance</p>	

In addition to exchanges and Study Abroad, Nebrija is also pleased to develop custom programs for groups of students, new degree programmes in conjunction with Partner universities, and much more. If your institution would like to work with us on a new project, please let us know, and we will direct you to the right regional representative.

For more information please write to incoming@nebrija.es.
