




UNINT FACT SHEET
ACADEMIC YEAR 2024/2025
INTERNATIONAL RELATIONS AND MOBILITY OFFICE


UNINT GENERAL INFORMATION

Name of the Institution	Università degli Studi Internazionali di Roma – UNINT
Erasmus Code	I ROMA20
Address	Via Cristoforo Colombo n. 200 00147 Roma (Italia)
Website	https://www.unint.eu/en/ https://www.unint.eu/it/
Instagram	 unint_rome

IRO INFORMATION

Address	Via Cristoforo Colombo n. 200 00147 Roma (Italia) <i>first floor, right-hand corridor</i>
Staff members	Luciano Nieddu – Prorector for the IR Roberta Brotto - Responsible of IRO Domitilla Luciani - IRO Federica De Matteo - IRO
e-mail address	erasmus@unint.eu (EU mobility only) international@unint.eu (EXTRA-EU mobility only)
Phone number	+39 06.510.777.412
Office hours	9:30 am – 12 pm on Monday, Wednesday, Friday 2:30 pm – 4 pm on Tuesday, Thursday

ACADEMIC INFORMATION

Academic calendar 	First semester 30/09/2024 - 20/12/2024 Examination period 13/01/2025 - 14/02/2025	Second semester 17/02/2025 - 24/05/2025 Examination period 03/06/2025 -05/07/2025
	<u>It is mandatory to take the exams during the examination period.</u> <u>All exams are in-person. Online exams are not allowed.</u>	
	03/10/2024: opening ceremony of the academic year 22/05/2025: closing ceremony of the academic year	
No classes	1-2 November (All Saints' Day) from 21 December to 6 January (included) for Christmas Holidays from 17 March to 21 April (included) for Easter Holidays 25-26 April (Liberation Day) 1-2-3 May (Workers Day) 29 June (SS. Peter and Paul)	

MOBILITY STUDENTS IMPORTANT MEETINGS

Online meeting <i>(prep meeting for the mobility and mobility documents)</i>	1st semester – Full academic year: 5 July 2024 2nd semester: 5 December 2024 Attendance to the meeting is highly recommended
Welcome Day <i>(your mobility will start on this date!)</i>	1st semester – Full academic year: 27 September 2024 2nd semester: 14 February 2025 Attendance to this event is compulsory

NOMINATION & APPLICATION

<p>Nomination procedure & deadlines</p> <p>(by the home University)</p>	<p>Nomination deadlines:</p> <ul style="list-style-type: none"> ▪ 30th June for the first semester/full academic year ▪ 15th November for the second semester <p>Nominations have to be sent by the home University via e-mail to:</p> <ul style="list-style-type: none"> - erasmus@unint.eu (for EU Erasmus+ Programme) - international@unint.eu (for EXTRA-EU Erasmus+ Programme and Bilateral Agreements) <p>including the following information:</p> <ul style="list-style-type: none"> - first and last name of the student - nationality - study level (bachelor or master) - student e-mail address - semester of choice (1st, 2nd or annual)
<p>Application Procedure & deadlines</p> <p>(by the students)</p>	<p>Application deadlines:</p> <ul style="list-style-type: none"> ▪ 25th August for the first semester and full academic year ▪ 15th December for the second semester <p>EU-students</p> <ul style="list-style-type: none"> - must send to erasmus@unint.eu: <ul style="list-style-type: none"> ✓ a copy of their ID/Passport ✓ a copy of their European Health Insurance Card ✓ Learning Agreement Before the mobility via email or OLA - must complete their registration at the following link: <p>Web Registration</p> <p><i>Please only use Latin characters, do not use special characters or accents</i></p> <p><i>Upload your photo on ESSE3 if you want to receive your UNINT card</i></p> <p>Non-EU students</p> <ul style="list-style-type: none"> - must send to international@unint.eu: <ul style="list-style-type: none"> ✓ Learning Agreement Before the mobility ✓ private health insurance for medical assistance in Italy ✓ a copy of their Passport - must complete their registration at the following link: <p>Web Registration</p> <p><i>Please only use Latin characters, do not use special characters or accents</i></p> <p><i>Upload your photo on ESSE3 if you want to receive your UNINT card</i></p>

GRADING SYSTEM & ECTS

Credit points	1 ECTS credit = 25 hours of total workload
ECTS & Grading system	<p>Italian universities use a 30-point scale grading system. From 0 to 17 the exam is failed. 18 is the minimum grade required to pass. 30 is the maximum grade.</p> <p>30 cum laude is given when the work done by the student is excellent.</p> <p>Laboratories and seminars give ECTS but they do not always have a grade, they are just assessed with a 'PASS' or 'FAIL'.</p>

COURSES INFORMATION

Course catalogue	<p>Students can find the course catalogue of the selected study field here:</p> <p>Course Catalogue Università degli Studi Internazionali di Roma (cineca.it)</p> <p><u>Classes are delivered in blended modality: both in person and/or online.</u></p>
Italian language course for incoming students	<p>UNINT offers all incoming students the opportunity to attend a free Italian language course for a total of 36 hours per semester for 6 ECTS.</p> <p>The course is available in both the first and the second semester and is divided into two different levels (basic and intermediate-advanced).</p> <p>Before the start of the courses, the Professor in charge will arrange a placement test to check your skills in the Italian language and place you in the group that suits you best.</p>



LIFE AT UNINT & SUPPORT TO THE STUDENTS

Buddy programme



Incoming students will be assigned a **BUDDY**.

What a Buddy can do (at their own discretion and without any obligation) is:

- ✓ give you advice on "**how to get around**" inside and outside the University in order to facilitate faster and more effective integration;
- ✓ **help incoming students** with necessary bureaucratic procedures for their stay in Italy (if needed).

Housing



International students can get help finding accommodation from the housing office.

For more information write to servizioalloggi@unint.eu and join the Facebook group [Servizio alloggi](#).

For other useful partnership please check this link: <https://www.unint.eu/en/partners>

The International Relations Office does not have any information about housing.

Please start looking for your accommodation as soon as possible given the housing shortage that Rome is facing and the Jubilee of 2025.

How to move in Rome

For further information about the city, please see:

<https://www.comune.roma.it/web/it/welcome.page> (you can translate it into your own language).

As for public transport, check out the page of ATAC Roma: <https://www.atac.roma.it/>

University facilities

All students are provided with **free wireless Internet** in the University buildings, a **UNINT institutional e-mail** account and **400 free photocopies** per month using our student printers.

Each student has free access to all University facilities: **cafeteria, restaurant** service, **library, garden...**



ESN (Erasmus Student Network) is the largest international student association of volunteers. It offers support to international students and organises many activities, trips and sports days.

Students can join their FB group: **ESN Roma Tre, ESN Roma ASE** or follow them on IG: **esn_roma3, esnromaase**

With the **ESN card**, for a fee of €10, students can get many discounts (Ryanair, pubs, shops and so on) during their stay abroad.

BUREAUCRATIC PROCEDURES

EU students	<p>Students with an EU passport do not need a VISA to enter Italy.</p> <p>However, if they plan to stay for more than three months, they have to request a document called Iscrizione Anagrafica at the office called <i>Municipio di Residenza</i> (https://www.poliziadistato.it/articolo/10930).</p>
Non-EU students VISA HEALTH INSURANCE	<p>Students without an EU passport have to apply for a study VISA.</p> <p>In order to apply for a study VISA, non-EU students must register on UNIVERSITALY > WHY AND HOW TO REGISTER > JOIN NOW.</p> <ul style="list-style-type: none"> - when you are asked for the reason for issuing the VISA, you must select "Erasmus+ or exchange programme"; - Do not select any UNINT degree. Click on the SINGLE COURSE option and write "EXCHANGE PROGRAMME" in the gap. <p>As soon as you receive your study VISA, please send a copy to our International Relations office.</p> <p>Please have a look at the EU Immigration Portal. Here you can find all the conditions to be met and the procedures to follow in order to study in Italy for more than 90 days.</p> <p>Please bear in mind that once you enter Italy, you must apply for a residence permit for study purposes (EU Immigration Portal - Il Portale Immigrazione – Poste Italiane). When you go to the post office at the <i>Sportello Amico</i> desk, remember to bring with you the declaration issued by UNIVERSITALY portal.</p> <p>Students without an EU passport have to show proof of certified health insurance coverage in Italy (it is recommended to have a copy certified by the Italian Consulate or by the Embassy in your own country).</p> <p>Otherwise, foreign students can purchase a private insurance policy before their arrival in Italy.</p>
Tax Code CODICE FISCALE	<p>To open a bank account and sign a rental agreement, it is necessary to have a Codice Fiscale (Tax Code). You can apply for your <i>Codice Fiscale</i> at the Embassy/Consulate or you can get it directly in Rome, after your arrival.</p> <p>To receive a Tax Code in Rome, you need to go to the office called <i>Agenzia delle Entrate</i>, located in Via Ippolito Nievo 48-50, tel: 06.58.31.91 e-mail: dp.iroma@agenziaentrate.it (metro B stop "Piramide", then tram n. 3 stop Piazza Ippolito Nievo).</p> <p>The Tax Code is an alphanumerical code based on your first name, family name and date and place of birth. It is used by the Italian public administration in order to identify citizens living in Italy.</p> <p>Please bear in mind that the CODICE FISCALE automatically generated by ESSE3 or by UNIVERSITALY is not valid. The CODICE FISCALE, in order to be valid, must be assigned either by <i>Agenzia delle Entrate</i> or by diplomatic representations (Embassy or Consulate).</p>